

Edmond J. Collier, II

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Professional Summary

(703) 764-9388

A proven history of effective leadership and management in a variety of organizations, producing significant achievement and results. Extensive travel and residence in Europe, Asia, and Latin America; fluent in written and spoken German. Highly effective communications skills with diverse audiences and constituencies. Developed ability to understand, analyze, plan, and innovate strategically. A principled and tenacious commitment to clients, customers and peers in all aspects of their interests.

Accomplishments

- Developed CRM across all time zones for global printing operations of U.S. Department of State.
- Assumed seamless management of staff, litigation docket and service for a full service law firm.
- Managed contract integrity for U.S. Department of State competitive sourcing without incident.
- Regularly featured guest expert on radio and speaker for conference and seminar presentations; IT/emerging businesses, real estate, estate planning and taxation.
- Research resolved ethical rules to permit law firms to split fees with and utilize legal temp agencies today.
- Translated and researched decisions and articles from German to English on copyright protection.
- Independent study thesis: *Oil on the Rocks: Marine Oil Pollution and Liabilities from the Exxon Valdez* – Vanderbilt University School of Law

Professional Experience

Consultant-Financial, Accounting and Procurement

2004 - 2006

Federal Management Systems at the U.S. Department of State

Washington, D.C.

- Identify functions of the Department that are commercial in nature and advise whether these functions can be improved through market comparison or competition with the private sector: analyzing management of human resources, customer relationships and quality metrics; process mapping, business process reengineering and organizational change to save the Department millions and move toward working capital fund
- Influence Department-wide executive level administration and operations
- Manage contract integrity among program teams and employees and play leading role in developing consensus to implement competitive sourcing under the OMB A-76 Circular.
- Interpret and negotiate statutes and regulations with general counsel of other agencies

Founding Manager

1994 – present

Collier and Associates

Philadelphia, PA

Management and Leadership

- Successfully founded and marketed practice with a focus on business and transactional matters
- Counsel and Developer to statewide fraternal order for groundbreaking real estate and economic development with no budget in blighted urban core, including restoration of historic structure belonging to James Logan, Secretary to William Penn. Drafted business plan and projections; acquired fraternal consensus and support from City Council, City Commissioners, the Mayor, and Governor; negotiated all agreements and financing over the course of two years.
- Managed logistics and docket, supervised six attorneys and seven staff of another firm to provide comprehensive legal services for 8,000 plus member labor union. Reviewed/edited work product, employed best practices to train staff, improve staff proficiency and accuracy and service to clients.

Litigation

- Critical analysis and diligence facilitated complex administrative and securities representation before the SEC, IRS audits, tax evasion and criminal defense, municipal tax appeals, zoning boards, and arbitration.

Business, Taxation and Estates

- Counsel saves organizations millions of dollars through streamlined operations, entity selection and formation, restructuring, asset management, tax profile minimization and offers in compromise, audits, management of financial controls and operations.
- Provided cross-disciplinary counsel: real estate; commercial and residential financing; business, contracting, estate and successor planning.
- Prepared multi jurisdictional tax returns for businesses, individuals and fiduciaries.

Assistant Staff Judge Advocate

1991-1993

U.S. Air Force, Strategic Air Command and Air Combat Command

Wurtsmith AFB, MI

Management and Leadership

- Supervised staff of seven. Provided quality and effective legal counsel, administration, on-call security, briefings and mature judgment to Commanders, Squadrons, and personnel of a 10,000 member military community at a B-52 bomber installation during Operation Desert Storm through Base Closure, receiving National Defense Service Ribbon and promoted to Captain.
- Managed the training and operations of installation Volunteer Income Tax Assistance program as Installation Tax Officer.

Litigation

- Independently prepared, researched, critically analyzed, and successfully represented the USAF in all Courts-Martial, sentencing, and Discharge Board proceedings.

Taxation and Estates

- Counseled over 500 military personnel for their returns across all U.S. jurisdictions.
- Independently drafted over 1,000 estate-planning documents, providing estate planning for all mobilizing, active duty and retired military personnel in the Lower Peninsula of Michigan.

Law Clerk

Summer 1988

Federal Trade Commission, Bureau of Competition

Washington, D.C.

- Researched and compiled a comprehensive report which favorably resolved and/or reversed previously unsettled position of bar associations prohibiting law firms splitting fees with non-attorneys and hiring attorneys through legal temporary agencies. Results of my work were reported in *The New York Times*, enabling smaller law firms better to compete, and allowing for the ethical and legal operation of legal temporary agencies today.

Researcher and Translator

Spring 1987-Spring 1988

Vanderbilt University School of Law

Nashville, TN

- Researched and translated (German) articles and court decisions (Austrian, German, and Swiss) on computer software copyright (uniqueness, design, structure, presentation form, GATT and international enforcement) protection and limits.

Education-Credentials

Military

1991

U.S. Air Force Judge Advocate School, Air University

Maxwell AFB, AL

Juris Doctor

1989

Vanderbilt University School of Law

Nashville, TN

Concentration in International Law and Taxation and academic scholarship recipient.

Bachelor of Arts

1985

Wesleyan University: Government/International Politics & academic scholarship

Middletown, CT

USAF Secret Clearance, '92

FTC Secret Clearance, '88

Hon Svc, USAF JAG Corps, DD Form 214-'93

U.S. Court of Military Appeals, '91

GE Capital Small Business College, '96

Supreme Court of Pennsylvania, '91

Certified EEOC Investigator, '01

U.S. District Court-Eastern District of Pennsylvania, '96

Certified ISO 9001:2000 IATCA QMS Lead Auditor, '05